

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 19 JUNE 2013, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. Mrs G. Boyle Vice Chairman-in-the-Chair, E. Aze, Mrs Lori-Anne Button, Mrs L. English, Mrs J. Hawkins, M.S. Watson.

Debra Duke (Clerk)

NO 1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Symons, Smith and Green.

NO 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

NO.3. MINUTES

RESOLVED: The minutes of the meeting held on 5 June 2013 were agreed as an accurate record and signed by the Vice-Chairman

NO.4. PUBLIC PARTICPATION

Members of the youth club attended the meeting to address the council. The youth club provided lots of activities for young people in the village between the ages of 13 and 19 years old. There were approximately 40 young people registered with the youth club although it was not normal for all to attend. The youth club provided a place to meet and was looked forward to by the attendees.

The youth club had been established in response to problems with anti-social behaviour. These problems have since decreased. The youth club help with the Revel, enter a team in the pram race and undertook a project to repaint the underpass. Youth workers had not had to ban any person from the youth club. All understood the isolation of a rural village and the access issues to get to similar activities if funding for this group was not available. The youth club could be bigger than the current numbers but was limited by space of the meeting room.

NO. 5 LAW AND ORDER

No report from Avon and Somerset Constabulary had been received.

NO.6. FINANCE

RESOLVED:

Invoices were checked and the following cheques were signed:

1. South Glos Council- £247.68
2. PCA- £66.13
3. Twinning Association- £300.00
4. Aon Insurance- £743.97
5. Recresco- 84.00
6. Ensign Print- £304
7. Make it mentoring- £500
8. Instant Landscapes- £1022.23
9. Anna Sharpe- £178

10. Gavin Ashby- £511 (salary plus expenses)

11. Debra Duke- £1545.32 (May salary; June salary; expenses; and a tax refund. A letter has been sent to the Inland Revenue requesting payment of the refund).

NO.7. CORRESPONDENCE

No.7a. Changes to planning permitted development rights

For some smaller applications the parish council was no longer a statutory consultee. South Gloucestershire were proposing to keep consulting with parish councils but the time scales would be shorter and the only method of response would be online. A response to the consultation was due by 26 July.

RESOLVED: To discuss a response to the consultation as an agenda item at the council meeting on 17 July 2013.

No.7b. Response from NALC about changes to Community Infrastructure Levy (CIL)

The proposed start of the CIL had been delayed until 2015.

NO.8. REPORTS

No.8a. Parish Councillors written reports

Councillor Aze presented a report circulated by Councillor Symons about the Ashfield Liaison Group. The first meeting had taken place and regular meetings would continue, the next one would be arranged for September 2013.

No.8b. report from Boyd Valley Councillors.

Councillor Reade was unable to attend the meeting but had sent an email with some information. The school bus service contract was up for renewal. Councillor Reade had asked that a more holistic investigation was undertaken with a view to encouraging use other than solely school children.

The parish council had also been made aware that the decision on the Community Governance Review, Emersons Green Town Council, had been made. Pucklechurch Parish Council had not received any information prior to the meeting of SGC or notice of the decision. The report considered also said that Pucklechurch Parish Council had not responded with a final comment, but another letter from SGC referred to the comments the parish council had made. Councillors requested that a letter be sent to SGC about this lack of communication.

RESOLVED: To send a letter to SGC about the communication of the final Community Governance Review decision. **GB**

No.8c. Verbal report from the Clerk

Concerns about the path between the primary school and Laurel Farm, LPU/18/20, had been raised with SGC, who had visited the area and confirmed that the path was in a reasonable condition.

Fly tipping of garden waste along back Lane had been reported.

It was noted that the allotments waiting list only consisted of residents of Pucklechurch Parish. Currently the allotment waiting list had 13 people on, with requests to be included going back to 2009. Some requests from residents of other parishes had been made and a note had been made of their details but they had been advised that priority would always be to residents of the parish.

A letter had also been received from Diane Bailey, thanking Councillors for their kind gift on her retirement.

NO.9. PLANNING APPLICATIONS

Information about planning application PK13/1988/F arrived too late to be included on the agenda. The application was for a Change of Use of Dwelling House (Class C3) to Day Nursery (Class D1) 123 Shortwood Hill. Councillors were asked to look at the details of the application in time for the next meeting on 3 July.

No.9a. PK13/1883/TCA; Works to fell 1no. Eucalyptus tree situated within Pucklechurch Conservation Area. 18 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PL

The SGC Tree Officer report stated that the tree was a non-native species and provided little amenity value.

RESOLVED: No objection.

No.9b. PK13/1976/F; Erection of single storey rear extension and conservatory to provide additional living accommodation; 66 Homefield Road Pucklechurch BS16 9QA

The proposal was similar to other nearby buildings.

RESOLVED: No objection.

No.9c. PK13/1951/F; Installation of 1.no front dormer window. 18 Parkfield Rank Parkfield Road Pucklechurch BS16 9NR

RESOLVED: No objection.

NO.10. AGENDA ITEMS

No.10a. To review the Council's Code of Conduct

On 27 June 2012 Pucklechurch Parish Council adopted the NALC code of conduct. All councillors then signed a register of interests. Unfortunately the register of interests was based upon the South Gloucestershire Council's code of conduct. To rectify this anomaly, councillors could adopt the South Gloucestershire Code of Conduct and retain their existing register of interests, or retain the NALC code of conduct and complete a new register of interest form.

RESOLVED: To adopt the South Gloucestershire Code of Conduct.

No.10b. Allotments

It was suggested that rents and terms and conditions ought to be reviewed. Work was going to be undertaken to subdivide three large allotment plots into smaller

plots. For these allotments the council would be responsible for the fencing and it would be reasonable to consider charging a different rent to cover these additional maintenance costs.

RESOLVED: To review the allotment gardens tenancy agreements and rents for new allotment holders. **LE/JH**

No.10c. Youth Club Funding

The parish council had committed to funding the youth club for three months from April 2013. However, the results of a funding application to the Positive Activities fund would not be known until after the current funding ended on 30 June 2013. There had also been agreement from Serco to provide some financial support and a management committee had been established to run the youth club. Because work was on-going to secure funding and a management committee had been established the request for a further month of funding was considered reasonable. However, queries were raised about the independence of the management committee, currently the only members were members of the youth club and parish councillors. The council's funding of community groups in this way needed to be assessed to ensure that all sections of the community were assisted if required.

RESOLVED:

1. To continue funding the youth club for one further month.
2. To request that the management committee consists of at least one member that is not a member of the youth club or a parish councillor.

No.10d. Working Group for new Streetcare contract

Following the last meeting with Mark King who had discussed the changes that SGC would be making to streetcare provision a working group had been proposed. The working group would look in more detail at the proposals and present options to a full council meeting in August 2013.

RESOLVED: That Councillors Boyle, Symons and English be members of the working group.

No.10e. Planning Enforcement Meeting

Councillor Watson presented feedback of the meeting held with James Cooke, Planning Enforcement Team, SGC. The meeting had been very useful. One request was for parish councillors to regard start dates of development. There were often pre-development planning conditions attached to permissions that must be completed before development could commence. Compliance monitoring of conditions was under resourced. Parish councillors could add in planning application comments that they would like compliance to be monitored if permission was granted. Enforcement would only be taken when it was in the public interest to pursue; the cost of taking action had to be considered carefully.

No.10f. Revel day stand

Councillor Hawkins gave feedback about the day. She had not been able to get any volunteers for the emergency plan. However, the high winds on the day had resulted in the posters being displayed at a lower level and therefore not very visible. Overall

it was worthwhile attending and advertising the parish council and should be undertaken next year.

NO.11. DATE OF NEXT MEETING

The next Parish Council meeting would be held on Wednesday 3 July 2013, at 7:30pm.