

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 18  
September 2013, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH  
COMMUNITY CENTRE, ABSON ROAD.**

**PRESENT.** R. Symons Chairman, Mrs G. Boyle Vice Chairwoman, L English, J Hawkins M.S. Watson.

Ben Stokes- South Gloucestershire Councillor for Boyd Valley  
PCSO Samantha Paterson

Debra Duke (Clerk)

**NO 1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Boyle, Button, P.J. Green and M.C. Smith.

**NO 2. DECLARATIONS OF INTEREST**

None

**NO.3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 SEPTEMBER  
2013**

RESOLVED: The minutes of the meeting held on 4 September were approved as a correct record and signed by the Chairman.

**NO.4. PUBLIC PARTICIPATION**

Mr Sharley attended the meeting to address councillors about a footpath at St Aldams Drive play area. The footpath had been closed and a diversion through the play area had been formed. The old path was actually partially within the boundary of a residential dwelling. This was why the path had been moved. However Mr Sharley asked if the length of time that the path had been used would have any bearing on the matter.

RESOLVED: To ask South Gloucestershire Council for their opinion on the historical use of the land. **DD**

**NO.5. LAW AND ORDER**

PCSO Sam Paterson attended and reported that since the last meeting there had been one incidence of criminal damage, one of violence against the person and one burglary. There had also been damage to the art work within the underpass on Oaktree Avenue. This had been a successful project undertaken with local young people.

There had not been any reports of anti-social behaviour on the recreation ground. There had been some complaints at Eagle Crescent, particularly with the use of balls in a no ball games area. Residents had been asked to contact the police immediately when they saw anti-social behaviour.

## **NO.6. FINANCE**

### **No.6a. To INSTRUCT cheques to be signed.**

RESOLVED: That the following cheques were signed:

- M J Church for Skip changeover- £235.20
- Art Express grant for materials for the subway project- £100
- Recresco- recycling bins collection- £42.00
- SGC- for collection of dog bin waste- £269.90
- PCA- room bookings- £40
- Instant Landscapes- 502.18
- A Sharpe- £178.00
- Debra Duke (salary and expenses)- £698.42
- Gavin Ashby (salary and mileage)- £488.75

### **No.6b. To CONSIDER renewing subscription to Parish Online**

RESOLVED: To approve the renewal of the subscription to Parish Online at a cost of £40.00 plus VAT for one year's membership.

### **No.6c. To CONSIDER the Dell Warranty Renewal Notification**

The email information did not contain enough details to know the exact cost of the renewal or the benefits it would provide. Information had been requested but was not available in time for the meeting. Once a cost and the exact details of cover were known a decision could be taken.

RESOLVED: To defer the item until more information was received.

## **NO.7. CORRESPONDENCE**

### **No.7a. Litter on recreation field**

The letter included a photograph of the problem. Calls to the police had been made about the anti-social behaviour of the people leaving the litter. A request was made to consider a litter bin in the area.

RESOLVED:

1. Information about the dates of calls made to the police to report anti-social behaviour would be checked **EA**
2. That the request for a litter bin in the area would be considered with the overall response to Streetcare about services required from 2014. **GB, RS, LE, Village Orderly**

### **No.7b. Funding Community Projects with ICET**

Information received was for noting only.

### **No.7c. Boyd Valley Quiet Lanes**

Information had been sent by the Engineer (Assess and Decide) from South Gloucestershire Council. A meeting was being organised to discuss the schemes in greater detail with all the Boyd Valley parishes. The scheme was supported in principle but more explanation about the reasons for choosing certain roads was required.

RESOLVED:

1. To send a representative to the next meeting, 17 October, venue and time to be confirmed **LE, RS, JH**
2. Reply to SGC that Pucklechurch supports the scheme in principle and will be attending the meeting **DD**

**No.7d. South Gloucestershire Council Policies Sites and Places Plan Questionnaire and invitation to the consultation launch events.**

Councillor Watson had attended the launch event on Monday 16 September. He said that the document would be incredibly important to the development of Pucklechurch over the next 15 years. If the council did not produce a neighbourhood plan this was the only document to include what the community would like from future development.

The time limits for the consultation would restrict the amount that the parish council could consult with local residents. It was suggested that the parish council stand at the PCA open day should be used to gain thoughts and ideas from the public. The questions from the document would be asked on the day and provided to parishioners. The council's response would be discussed and approved at the meeting to held on 2 October 2013.

RESOLVED:

1. To ask residents to respond to the South Gloucestershire Council Policies Sites and Places Plan Questionnaire at the PCA open day on 28 September 2013 **JH, MW**
2. To schedule an agenda item for 2 October to consider and approve the response to the South Gloucestershire Council Policies Sites and Places Plan Questionnaire **DD**

**No.7e. Hill View Road, Pucklechurch**

A response to residents' concerns about Hill View Road had been received from the Senior Engineer (drainage). The Engineer was able to attend a site meeting with residents and landlords of properties, including housing associations.

RESOLVED: To organise a suitable time for a site meeting, that would be facilitated by Pucklechurch Parish Council and inviting Merlin Housing Association, South Gloucestershire Council officers **DD**

**No.7f. 85a Parkfield Road, Pucklechurch**

A letter had been received from a resident with concerns about a planning application not yet having been validated for 85a Parkfield Road. Contact had been made with South Gloucestershire Council about when a planning application would be received for the site and any enforcement action. A reply had been received that there was no current enforcement action because a planning application was pending.

RESOLVED: To pass on the information and concerns to SGC Enforcement officers **DD**

### **No.7g. Silverback Arboricultural Consultancy**

A request had been received to provide a comment about the service for the company's website. It was suggested that advice be sought from South Gloucestershire Council's Monitoring Officer about this.

RESOLVED: To contact South Gloucestershire Council's monitoring officer for advice **DD**

### **No.7h. Hate Crime and Prejudice Motivated Incident reporting forms**

This information was for noting only.

## **NO.8. PLANNING APPLICATIONS**

### **No.8a. PK13/2372/RM; Emersons Green Urban Village Emersons Green East Emersons Green South Gloucestershire; Construction of road infrastructure (Approval of Reserved Matters to be read in conjunction with Outline Planning Permission PK04/1965/O)**

This application largely related to the technical details of a section of road infrastructure at Emersons Green East development.

RESOLVED: To submit no comment because no impact was evident on Pucklechurch Parish from what was proposed **DD**

### **No.8b. PK13/3273/EXT 200 Westerleigh Road Pucklechurch Bristol South Gloucestershire BS16 9PY Erection of 1 no. building for the storage of waste. (Consent to extend time limit implementation for PK10/1550/F).**

This application related to a time extension for a previously approved plan for the erection of a waste storage building at the pet crematorium.

RESOLVED: To submit no objection **DD**

## **NO.9. REPORTS**

### **No.9a. Parish Councillors written reports**

Councillor Watson reported that he had attended the first day of the planning inquiry for Sloes Well Paddock. He had been unable to attend the morning of the second day. He had not been able to make a representation for the parish council.

The Council had previously agreed that it should take the lead in proposing a way forward in the on-going discussions regarding the Village Hall Makeover. Councillor Hawkins represented the council in this matter. Her recommendation was that the Makeover project in its current format be stopped and the new Community Association Committee should be responsible for the way forward. The Parish Council would consider any request for support.

RESOLVED: To consider an agenda item for the meeting on 16 October: to approve that the current makeover project be stopped and responsibility for the Village Hall's future be left with the Community Association.

### **No.9b. report from Boyd Valley Councillors**

Councillor Stokes attended the meeting and said that at the last Area Forum meeting Pucklechurch Cricket Club had been successful in gaining funding for the juniors.

He suggested that the Pucklechurch Community Association keep in contact with himself and Councillor Reade who could help to direct them towards funding sources for future plans that they had. He also requested that the parish council keep in contact about planning and enforcement issues that they were concerned about.

**No.9d. Verbal report from the Clerk**

The clerk and Councillor Watson would be attending the NALC conference tomorrow. Feedback would be through future meetings or a written report.

**NO.10. AGENDA ITEMS**

**No.10a. To DISCUSS the future of the South Gloucestershire Area Group of ALCA**

A proposal had been received that a motion would be put forward at the next South Gloucestershire Area Group of ALCA that the group should be disbanded. It was suggested that the Parish and Town Council Forum would be a more appropriate group because its membership was all parish councils, not just members of ALCA.

During discussion it was noted that ALCA should be have a strong input into the Town and Parish Forum. The current format of the South Gloucestershire Area Group of ALCA was not appropriate and suffered from low turnout. A different format was preferred to dissolution of the group.

RESOLVED: That Pucklechurch Parish Councillors attending the next South Gloucestershire Area Group of ALCA vote that the group be retained **RS, MW**

**No.10b. To DISCUSS views to be submitted to the Safer and Stronger Communities Partnership Strategy Consultation**

This item was deferred for further consideration at the meeting on 16 October.

**No.10c. To DISCUSS and AGREE a response to the changes to the Streetcare contract**

The working group had been unable to meet due to work and holiday commitments. This item would be deferred to the 2 October meeting.

**NO.11. DATE OF NEXT MEETING**

The next Parish Council meeting would be held on Wednesday 2 October 2013, at 7:30pm.