

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 17TH APRIL 2013 IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. R. Symons Chairman, Mrs G Boyle Vice Chairwoman, E. Aze, Mrs L English, P.J. Green, Mrs J Hawkins, M.C. Smith, M.S. Watson.

Stephen Reade Councillor for Boyd Valley.

The Chairman opened the meeting with a welcome.

NO 1. APOLOGIES FOR ABSENCE. Ms Lori-Anne Scantlebury.

Ben Stokes Councillor for Boyd Valley.

NO 2. MINUTES. The minutes of the meetings held 13th & 20th March and 3rd April corrected and re-circulated were agreed a true record and signed.

NO 3. PUBLIC PARTICIPATION. None.

NO 4. LAW & ORDER. Clerk confirmed the new Beat Manager Kenneth Hill was unable to attend as he was in London for the funeral of Baroness Thatcher.

NO 4. FINANCE. The following cheques were agreed for payment and signed. Pucklechurch Revel £1000.00. grant. N.A.L.C. £3.90. postage for planning guide. South Gloucestershire Heritage Forum £10.00. membership. Recresco Ltd. £42.00. emptying plastic recycling bank. Ensign Print £304.00. printing Pucklechurch News. Glason UK Ltd £60.72. two litta pickers. Mr D. Gay £475.00. cutting Beech hedge around the Burial Ground. Pucklechurch Community Association £85.00. 2 Parish Council meetings, 1 P.C. Surgery and 4 sessions of Youth Club. E.D.F. Energy 1 £30.71. unmetered supply. A.L.C.A. £462.09. membership. Mrs A. Sharpe £178.00. salary. Mr G Ashby £404.60. salary. Mrs D Bailey £652.70. salary £640.00. + £12.70. stamps.

Cllr Symons confirmed the next budget update will be the 15th May he will be away for the meeting on the 1st May.

Increase in cost of emptying dog bins. Clerk confirmed parishes have asked that in future Street Care advise increases in advance of precept. Cllr Symons reminded members that Street Care were proposing cut backs in 2014.

NO 5. CORRESPONDENCE. A letter of thanks for the grant towards the upkeep of the Churchyard was received from St. Thomas a Becket Church.

A letter was received from Natalie Carr regarding the Community Governance Review. Cllr Boyle thought a letter should be sent advising the Council notes their questions /concerns have not been answered.

The Council discussed options including a Judicial Review. It was agreed that we did not have enough information to make a decision and Cllrs Boyle & Watson would look into options to escalate the situation.

It was proposed by Cllr Smith that the Council writes to A.L.C.A. & South Gloucestershire Council's Legal Services asking them to outline the process, cost and implications of a Judicial Review. 2nd by Cllr Watson, all agreed.

It was agreed Cllr Boyle would draft a reply to Natalie Carr S.G.C.

Cllr Watson advised he has received an email from the Clerk to Mangotsfield Rural Parish Council advising she also has issues surrounding the Community Governance Review. She has spoken to her Chairman and they are suggesting Councillors get together to discuss the issues surrounding the Community Governance Review might be the way forward. Cllr Boyle suggested members could read about the problems for Mangotsfield Rural Parish Council as their minutes were on line. Following discussion it was agreed that a letter be sent advising Councillors were happy to meet providing it was the decision of her Council.

Actions: Clerk to write to A.L.C.A. & S.G.C. Legal Services.

Cllr Boyle to draft letter in reply to Natalie Carr S.G.C.

Clerk to write to the Clerk of Mangotsfield Rural Parish Council.

NO 7. REPORTS. Cllr Symons advised he had to recalled the written report on the meeting he had attended with NOMS regarding HMP & YOI Ashfield as there was concern about a confidential item. He has now received the full report and will circulate it he confirmed that from the 1st July 40/60 new adult prisoners a week will start to arrive with the prison being at full capacity in August. Parish Council will be invited to Ashfield to set up regular meetings with The Director.

Cllr Watson apologised that he had not had time to circulate a written report but said Wick & Abson Parish Council mentioned at their meeting issues with the planning application for a Chicken Farm - there was a hold up over crested newts.

Boyd Valley Councillor Report. Cllr Reade confirmed he had nothing to report but questioned if his report should also be written. Cllr Symons said the Boyd Valley Councillors reports were for information. He suggested deferring a decision as currently Councillors are reviewing Standing Orders.

NO 8. CLERKS VERBAL REPORT. Bus Stop Masts S.G.C. advised they have black vinyl but are not able to print individual information.

Regarding Information Boards they advise that whilst the public transport team have no objection to the suggestion of placing information boards back to back with time table boards the decision is actually down to the highways team and they require further information. How many stops do we want to install boards on and which ones?

What information will be placed inside the cases?

Action: Clerk to advise it will be parish information ie contact details for text messaging service.

Cllr Hawkins & Cllr Green to provide information about which bus stops poles.

Problem of conflicting angles on dropped pavement each side of Hill View Road. Acknowledgement has been received (log no 263449).

Enforcement Officer – Clerk needs new dates to be able to re-arrange the meeting.

Fly tipping Coxgrove Hill – tyres have been removed but not asbestos guttering or dead badger. Clerk has contacted S.G.C. for an update.

Fly tipping Oaktree Avenue – closed as items have been removed.

The Parish Council's comments regarding the future of the 948 bus service has been sent.

Cllr Smith expressed concern about the log and asked about a report that soil/bricks had been dumped on land belonging to the P.V.S.S.C. Clerk advised the Parish Orderly had still been working on installing the matting on the entrance to the play garden. He placed the soil and stones under the conifer trees intending to rake and tidy the area later. He has been asked to remove the bricks/stones.

NO 9 PLANNING APPLICATIONS. The following application was discussed and observations made. PK13/1076/MW variation of condition 33 attached to planning permission PK03/1545/F to amend the operational working hours of the landfill site to include for Public Holidays working between 7am and 4pm existing Landfill site Shortwood Quarry. No objection.

NO 10. AGENDA ITEMS. Community Plan. Cllr Smith had nothing to report but expressed concern that the agenda should include a report of all projects being undertaken to ensure members are kept up to date.

To consider request to help with maintenance of Memorial Garden. Following discussion it was proposed by Cllr Symons that as the Council already own the land they offer to take over and maintain the area as public open space – the name 'Rebekka's Garden' to remain. Seconded by Cllr Green. All agreed.

Action: Clerk to write to Mrs Hudd.

Print Dispersion. The question of the 10 limited edition lino prints of Pucklechurch commissioned for the 25th anniversary of the Twinning was discussed as a request to purchase one has been received. It was agreed that the prints should be held until after the Twinning event in October.

Update on the new Clerk. Cllr Symons confirmed the hours the new Clerk would be working Wednesdays from 12.30 flexible finish or up to Parish Council Meeting.

Thursday afternoons from 12.30 flexible finish up to 6pm.

Friday mornings 8.30 to 12.30 finish. Her contract of employment to be reviewed, she will take over 7th May with a 4 week change over period. She will be working from home and will require a desk (purchased £5.00.) and a chair other equipment laptop, printer etc will be transferred. The question of a telephone was raised. It was agreed Cllr Symons would contact to her and discuss which would be best landline/mobile.

To consider what action, if any, the P.C. might take following the Road Traffic Accident on the 9th April. Cllr Watson advised he had received a letter from Mr Rogers the Chairman of the local Speed Watch Group about the accident he has replied and circulated both. Cllr Smith confirmed he has also replied as he was copied in and asked to provide information about the proposed cycle/footpath from Police Station Hill to Shortwood. Cllr Reade advised he has asked the Police for a formal report which he will share with the Parish Council. It

was agreed to invite Mark King head of Street Care to the June Parish Council Meeting to discuss improving safety. Clerk also to write formally to the local Speed Watch Group to enquire whether they are still active.

Action: Clerk to write Mark King head of Street Care at S.G.C.

Clerk to write to Mr Rogers Chairman of the local Speed Watch Team.

Report & Recommendation reference the Community Centre Make Over. Cllr Hawkins advised that after 5months she has received confirmation that two members of the group do still want to be involved. Cllr Hawkins proposed that she works with the group to review the options and understand how they intend to raise funding. Cllr Symons asked if she had the support of the C.A. and the Trustees as their involvement was needed. Cllr Hawkins said she wanted to know that she had the Councils support to move forward before she approached them. The proposal was seconded by Cllr Watson. All agreed.

Update reference Allotment Regeneration Scheme. Cllr Hawkins & Cllr English confirmed they have been working on a business statement but need to make modifications before submitting.

Update reference proposed Car Share Scheme. Cllr Smith advised the meeting had not been well attended and those that came had misunderstood and were there for the wrong reasons. Cllr Smith to reschedule another meeting for June.

There being no further business the Chairman declared the meeting closed.

Date of next meeting. 1st May at 7.30pm.