

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 20TH FEBRUARY 2013 IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. R. Symons Chairman, Mrs G. Boyle Vice Chairwoman, E. Aze, Mrs L English, P.J. Green, Mrs J. Hawkins, Ms. Lori-Anne Scantlebury, M.S. Watson.

Due to the large number of people attending the meeting it was agreed to hold the first part of meeting in the Social Club upstairs.

The Chairman opened the meeting with a welcome.

NO 1. APOLOGIES FOR ABSENCE. M.C. Smith.
Stephen Reade Councillor for Boyd Valley.

NO 2. TO AGREE & SIGN MINUTES. Cllr Watson proposed that the minutes of the meeting dated 6th February 2013 previously circulated be agreed a true record and signed. All agreed.

NO 3. TO HEAR INFORMATION REFERENCE HMP & YOI ASHFIELD. The Chairman advised the Parish Council had been informed of proposed changes at HMP & YOI Ashfield since December 2012. The Director Mr Brian Anderson had agreed to keep the Parish Council informed and Officers from the National Offender Management Service (NOMS) were here this evening to explain the proposed changes. To-day there has been television activity highlighting the change hence the need to be in the Social Club.

Cllr Watson expressed concern that public participation at a Parish Council Meeting did not legally allow for debate. Cllr Watson proposed the Parish Council Meeting be suspended for 1hour to allow NOMS to take questions. Seconded by Cllr English. All agreed.

Notes from the Public Meeting are attached.

The Parish Council Meeting reconvened at 8.38pm.

Cllr Boyle had tendered apologies as she had a prior engagement.

NO 4. PUBLIC PARTICIPATION. None.

NO 5. LAW & ORDER. None.

NO 6. FINANCE. Cllr Symons had circulated for consideration and agreement the proposed Operational Budget for 2013/14. With the exception of an increase in salary for the new clerk the operational budget reflected the actual spend for 2012/13. Councillors proposed that the Operation Budget be accepted.

To agree the 2013/14 Capital Project Budget. It was proposed by Cllr Watson that this item be deferred until next month for discussion. Seconded by Cllr Green. All agreed.

Action: Cllr Symons to update running costs line by line and Capital Project Spend for the next meeting.

The following cheques were agreed for payment and Cllrs Green & Hawkins instructed to sign. Mr Boulton £210.00. grass cutting at Parkfield Play Area. P.C.A. £90.25. hire of meeting room for 2 P.C. meetings, 5 sessions of Youth Club and storage. Silverback

Arboricultural Consultancy Ltd. £500.00. tree survey and report. Town & Country Services £235.20. skip changeover in Burial Ground. Ensign Print £250.00. printing of Pucklechurch News. South Gloucestershire Council £107.34. emptying dog bins 13.01.13 – 03.02.13. Recresco Ltd £84.00. emptying plastic recycling bank. Mr. G. Ashby £588.80. Mrs. Anna Sharpe £178.00. Mrs. D. Bailey £1061.10. being salary £640.00.+stamps £3.20.+ ink cartridges £126.00.+ advertisement for new Clerk £291.90.

To consider/agree request for renewal of annual grant towards the upkeep of the Churchyard at St. Thomas a Becket Church. It was proposed by Cllr Green that the grant of £825.00. be renewed. Seconded by Cllr English. All agreed.

NO 7. AGENDA ITEMS. To receive an update on the Community Plan. This item was deferred.

To discuss support reference Merlin Housing Associations proposal to demolish garages on Lansdown Rd. Following a discussion it was proposed by Cllr English and seconded by Cllr Hawkins that Parish Council contact Merlin Housing Association to request a joint meeting.
Action: Clerk to contact Merlin Housing Association and arrange meeting.

To discuss entering S.G.C. Big Spring Clean. Following discussion it was agreed that rather than support South Gloucestershire Council's Spring Clean they would organise their own.
Action: Item to be included on agenda for April meeting.

To receive suggestions for Chairman's Report for Pucklechurch News. It was agreed to defer until the first meeting in March.
Action: Clerk to include as agenda item for 6th March Meeting.

To discuss concern raised at Parish Council Drop In regarding conflicting angles of the dropped pavement each side of Hill View Road.
Action: Clerk to contact S.G.C. to ask for the concern to be investigated.

To discuss funding request for Twinning's 25th anniversary celebration. Following discussion it was proposed that the Parish Council fund the cost of the reception £300.00. and up to £100.00. towards the planting of twin trees.
Clerk to advise they will need to obtain permission for the trees to be planted as the land belongs to S.G.C.

To consider recommendation of working group reference allotments. Cllr Symons had previously circulated photographs of the plots in question. Clerk has tried to make contact with the gardener but the lady appears to have left the area. Items have been removed from the plot during the winter and the plot is now derelict. In order for the plot to be allocated to new gardeners it will be necessary to employ a contractor to clear the site. The land can then be divided into 4/5 individual plots. Clerk has a quotation to take down all trees and remove roots, shrubs, timber frames, shed and burn on site. Remove concrete blocks, remains of roots, metal frames, glass etc to tip and leave site clear for cultivation £1896.00. plus V.A.T. Cllr Symons proposed that money applied for under the New Homes Grant Scheme if successful could be used as it will provide extra plots. Councillors agreed to support the recommendation.
Action: Clerk to request quotation from other contractor.

NO 8. PLANNING. The following application was considered PK13/0216/F demolition of existing outbuildings to facilitate the erection of a three storey & single storey rear extension

and installation of front dormer window to provide additional living accommodation. 49 Parkfield Rank. Councillors had no objection in principle to the 3 storey extension or the front facing dormer window but queried whether the additional single storey to the rear constituted over development of the original house.

Action: Clerk to submit comments.

NO 9. CORRESPONDENCE. A letter was received and noted from South Gloucestershire Council attaching a plan outlining the land to be sold on Oaktree Avenue.

A letter was received and noted from the Post Office confirming the relocation of the service to the Newsagents Shop at 1 Westerleigh Road.

A letter was received from a resident expressing concern about teenagers at St. Aldams Drive on the equipment late at night and disturbing neighbours. It was agreed further information was needed. Clerk to include as an agenda item for future discussion.

Action: Clerk to include as an agenda item at next months meeting.

NO 10 COUNCILLORS REPORT. Cllr Symons confirmed he had attended the ALCA meeting at which S.G.C. Street Care spoke about the 2014/15 budget. A copy of the report has been circulated.

BOYD VALLEY COUNCILLOR REPORT. Cllr Stokes advised the Parish Councils application for funding through the New Homes Bonus Grant Scheme had been received. He thought the Parish Council had a good chance of success and suggests it would be useful if someone could attend the Area Forum Meeting. Cllr Symons agreed to attend.

Action: Cllr Symons to attend the Area Forum Meeting on the 25th Feb at 7pm in the Civic Centre.

Cllr Stokes confirmed the 2nd stage of the Community Governance Review had begun he advised S.G.C. were aware of the Parish Councils strong view about the process. Councillors commented that the 1st stage had been completely wrong. Parish Councils had been told they would have the opportunity to comment on the 2nd stage and clearly they have not also the whole village should be able to comment but it appears only the properties within the proposed boundary changes will be sent the consultation leaflet. It was agreed that concerns about the process could be left until the next meeting when an Officer from S.G.C. was attending.

Cllr Watson advised the Stables on Abson Road between the Pucklechurch and Wick boundary have breached the conditions applied to their planning consent. The breaches were reported to Enforcement and the applicant has been advised to apply to have the conditions rescinded.

NO 11. TO RECEIVE AND NOTE A VERBAL REPORT FROM CLERK. Clerk confirmed the letter to First Step Homes had been drafted, circulated for agreement and sent.

The letter of support for the Aero Collection Museum's Heritage Lottery bid has been sent and a letter of thanks received.

Bus Stop masts – a letter has been sent to S.G.C. requesting the correct destination information is put on a vinyl sticker rather than the panel blocked out.

Grant applications for the New Homes Bonus Scheme have been submitted. The applications will be considered at the Area Forum Meeting 25th February at 7pm in the Civic Centre, Kingswood.

The services of Iain Selkirk to act as Internal Auditor have been accepted.

A report of drugs on Oaktree Avenue has been reported to the Police for investigation.

Green waste fly tipped on the garage forecourt in St. Aldams Drive has been removed by Cllr. Green.

Pot holes in Shortwood have been reported to Street Care. Cllr Green confirmed the hole on Main Road has been repaired.

Clerk reminded Councillors about the meeting with the Enforcement Officer on 11th March at 10am Badminton Road Offices.

The contact email address for Cllr Reade has been passed to Jason Prewitt the Youth Leader.

The tree survey has been undertaken and the report received. Quotations for any recommended works will need to be obtained.

The replacement slide and safety surface on the recreation field has been installed but the old tiles have not yet been removed.

The Parish Orderly has suggested he uses some of the old tiles at the entrance to the adventure trail in St. Aldams Drive Play Garden. Concern that they could be a trip hazard was raised. Clerk confirmed they would be sunk level with the surrounding grass. Councillors agreed the work should go ahead.

Cllr Watson reminded Councillors of the need to set a date for the Annual Parish Meeting. Cllr Symons advised a review of the calendar would be undertaken at the next meeting.

Cllrs Hawkins and Aze agreed to host the Parish Council 'Drop In' Sat 2nd March.

There being no further business the Chairman declared the meeting closed.