

**MINUTES OF THE PARISH COUNCIL MEETING HELD 16<sup>TH</sup> JUNE 2010 IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.**

**PRESENT.** O.A. Beg Chairman, D.A.E. Holder Vice Chairman, P.J. Green, R. Symons, M.C. Smith, M.S. Watson, L.J. Whittock.

Sandra Grant Cllr. for Boyd Valley.

Mr. Beg opened the meeting with a welcome.

**NO 1. APOLOGIES FOR ABSENCE.** Mrs. M.C. Palmer, Mrs. S.E. Turley Cllr. for Parish & Boyd Valley. Inspector Kevin Thatcher.

**NO 2. PUBLIC PARTICIPATION.** None.

**NO 3. LAW & ORDER.** Mr. Beg reported he had been asked by several residents about the incident outside the Fleur de Lys. It was agreed clerk would email Inspector Thatcher to ask for an update.

**NO 4. ARISING & TO CHECK AND AGREE MINUTES.** Clerk had circulated draft minutes of the Annual Parish Meeting held on the 26<sup>th</sup> May 2010. Councillors agreed they could be published on the Web Site.

Mr. Beg thanked the clerk for providing the arrangement for the Flower Festival at St. Thomas a Becket and confirmed the Thanks Giving Service had been well attended.

Mr. Smith confirmed he had completed the Big Spring Clean questionnaire.

The minutes of the meeting dated 19<sup>th</sup> May 2010 were agreed a true record and signed.

**NO 5. FINANCE.** Mr. Symons updated Councillors on the budget confirming an under spend to date of £645.00.

Parish Expenditure. Mr. Smith outlined for consideration the following possible expenditure.

Publish Village Directory. £350.00. Mr. Watson suggested asking Safer Stronger Group for a grant.

No 3 Bicycle Racks. Possible citing Community Centre car park, Fleur de Lys, Centre of village near the Bakery. It was suggested a grant may be available from Cycling City Initiative. Mr. Green thought it would be better to install one at time and monitor usage. Mr. Holder was concerned people would not be willing to leave their bicycles unattended unless in an open area.

Formation of a Pucklechurch Interest Group. It was suggest S.S.C.G. could be approached for grant funding to establish this group.

Allotments. Look at purchasing more land. Mr. Holder said that a site meeting at the allotments looking at safety issues around the route of the Esso pipe line he had noticed an area that he thought could be used to create a few extra allotments. Mr. Smith said the Parish Plan data had identified 100 residents interested in having an allotment. After further discussion Councillors agreed to meet at the site before the next Parish Council Meeting (6.45pm) to look at the possibility and produce a plan. Quotes would then be obtained and an article placed in Pucklechurch News inviting people to register their interest with the Parish Council.

Bus route and time table information. Mr. Smith advised better signage at bus stops had been identified as one of the ways to encourage people to use public transport. South Gloucestershire Council was looking at introducing 'Banner Head' signage for the routes to Bath & Bristol but has no budget at the moment for Pucklechurch. After further discussion Councillors agreed to ask S.G.C. for information and likely cost.

Parish Mapping. Parish on Line is an O.S. based mapping system from A.L.C.A. that can be used under license initial cost of £50.00. Councillors agreed to progress.

Countryside & Historic Access. Phase 1 to produce map/information and way markers. Phase 2 to identify circular routes in the Parish and produce leaflets. Phase 3 to find location to provide access for wheel chairs to the countryside (long term as it costs £30.00. metre to upgrade paths). £250.00. potential budget identified.

Graffiti. Already agreed but concern was raised that S.G.C. are slow with time scale and it may be necessary to find Contractor.

Map in Bus Stop. £200.00. already agreed.

On Line Access . £210.00. Mr. Watson advised Parish Charter meetings had discussed the issue of Parish Council's funding hardware, he believes there is movement to rectify this from S.G.C. but slow. It was agreed to explore the possibility of the Community Association providing a wireless connection, funded by the Parish Council, with a nominal fee charged to other users.

Litter Collection – S.G.C. cover the centre of the village and Anna Sharpe the recreation fields. It was suggested the Parish Council consider extending the paid areas as this would benefit the community.

Mr. Watson suggested Councillors look to see if there is anything appropriate for a grant from S.S.C.G. The criteria supports building, enhancing & strengthening communities it's moving away from safer towards stronger and they are looking for community initiatives.

The following cheques were agreed for payment and signed. A.L.C.A. £25.00. seminar. Ensign Print £248.00. Pucklechurch News. P.C.A. £75.00. use of meeting room for 2 meetings and 4 session of Youth Club. Mrs. A. Sharpe £128.75. Mrs. D. Bailey £356.85. being salary £319.97. + Stamps £2.88. + Flowers for arrangement £34.00. Play Safety Ltd. £370.13. RoSPA report. S.G. Senior Citizens Forum £65.00. grant.

**NO 6. STANDING ORDEDRS & RISK ASSESSMENT.** Councillors checked and agreed the Standing Orders, the only alteration to be the replacement of Chairperson with Chairman.

Mr. Symons agreed to prepare a Risk Assessment Document for consideration at next months meeting.

**NO 7. FORWARD PLANNING.** It was agreed Mr. Holder and Clerk would meet to organise a calendar for considering planning of events strategy to coincide with the publication of Pucklechurch News and charges/funding dates for budgeting for Precept.

**NO 8. MEMBERS MATTERS.** Mr. Whittock had received a telephone call from a resident living near the play area on Eagle Crescent reporting children had been trying to dig up the safety surface under the multi play unit. Clerk to arrange for an emergency repair.

Mr. Symons had been approached and was asked why Parish Council was supporting the proposed play area at the top of Oaktree Avenue when there are only 11 children in the area. He also received the comment 'Parish Council does nothing' and suggested more information about the work undertaken by the Council be included in the Chairman's Report in Pucklechurch News.

Mr. Watson said the last S.S.C.G. meeting was supposed to have been in the Pucklechurch Village Sports & Social Club so that concerns raised by residents regarding the proposed new play area could be discussed. Unfortunately S.G.C. booked the wrong venue and the meeting was held in the Community Centre. A series of fliers were printed to draw attention to the meeting but only one person from Becket Court attended.

Mr. Watson reported the pot holes in Partridge Road had been repaired but commented it had taken 4/5 separate visits to complete the work.

Mr. Beg reported cars driving over the grassed area on the corner of Westerleigh Road and Castle Road. Clerk to contact S.G.C.

**NO 9. REPORTS.** Mr. Smith reported 14 new residents had attended the Revel B-B-Q it had been an enjoyable evening and a good way to welcome new people and pass on information.

Mr. Smith reported that the Councillors visit to HMP & YOI Ashfield had been very interesting. He said that in 2003 the establishment housed 15/21year old but now they

are 15/18yrs olds. Most are only in for 14 weeks, it's an educational facility with the majority of their 450 staff coming from over the bridge. They were pleased to confirm that at least 20% of the boys do not re-offend.

After lunch they met with The Director and Paul Richardson for discussions and the following issues were raised.

Concern about parking in the residential areas - the Director advised they were looking to provide an additional area behind the prison.

Concern over light pollution - the Director confirmed they would be willing to look into and discuss this issue.

Mr. Smith suggested Ashfield might like to produce an article for Pucklechurch News.

Clerk to send letter of thanks for Councillors visit.

Mr. Smith confirmed he had emailed copies of the Parish Plan information to Councillors for the meeting on the 23<sup>rd</sup> June.

Mr. Holder reported the Pucklechurch Community Association had agreed a figure with British Gas of £7159.84. to be paid by 12 monthly instalments of £1006.00. inclusive of an estimation of gas to be used in the coming year. As a gesture of goodwill British Gas gave a discount of £537.00. Regarding the increase from 2.9p to 6p per unit British Gas confirmed they had notified the previous treasurer of the increase. The good news is bookings have picked up and they are able to meet the monthly bill.

Mr. Watson attended the following meetings:

10<sup>th</sup> May - Prevent per-meeting.

11<sup>th</sup> May - Safer/Stronger planning lunch.

17<sup>th</sup> May - Prevent Initial Conference.

27<sup>th</sup> May - S.S.C.G. Planning meeting.

01<sup>st</sup> June - Safer Stronger Meeting in Pucklechurch, horse riding was discussed and parking no longer the responsibility of the Police. Before the meeting there had been an opportunity for people to look at the South Gloucestershire Core Strategy display.

10<sup>th</sup> June South Gloucestershire area A.L.C.A. meeting Mr. Watson was nominated for A.L.C.A. Executive Member, SSC Strategic Partnership Representative and S.G. Local Strategic Partnership Representative.

11<sup>th</sup> June S.S.C. Strategic Partnership Meeting. A presentation by the Planning Team indicated things were changing frequently. The concept of the Green Belt was safer with any future encroachment prompted by the local community. The proposed number of houses for South Gloucestershire is back to the original 21,000 and the possibility of realigning the ward boundaries was discussed.

15<sup>th</sup> June S.S.C.G. talk at Wick & Abson and the same talk on the 16<sup>th</sup> at Bitton.

**NO 10. PLANNING APPLICATION FOR CONSIDERATION.** PK10/0982/F erection of 1no detached dwelling with associated works, land at 11 Lansdown Rd. No objection to the application but request roof tiles match those of existing properties.

PK10/1338/F installation of 2no dormer windows to front elevation to form loft conversion, 2 Feltham Road. No objection.

PK10/1393/F use of land for the stationing of a mobile home for residential purposes together with the formation of hard standing and utility building ancillary to that use. Sloe Well Paddock, Westerleigh Rd. Councillors object to this application for the same reasons submitted for application PK09/5583/F. Councillors were also concerned there were discrepancies on the application regarding vehicular access.

**NO 11. REVIEW OF LOG.** Councillors agreed action needed to be taken reference Stables Redford Lane and wood etc being stored outside 47 Shortwood Rd. Clerk to arrange site meeting with Highways Officer reference spraying.

**NO 11a. CORRESPONDENCE.** A thank you letter for grant was received from Alzheimer's Society.

**NO 12.** A thank you letter for grant was received from Community Association.

**NO 13.** A request was received from South Gloucestershire Senior Citizens Forum for financial help. Mr. Whittock declared an interest and took no part in the voting. Mr. Holder proposed a grant of £65.00. seconded by Mr. Symons. All agreed.

**NO 14.** An invitation was received to attend the Kingswood Community Transport AGM 7<sup>th</sup> July at Kingswood Community Centre. Mr. Green agreed to attend.

**NO 15.** A letter was received reference the S.G.C. Core Strategy Planning for future development.

**NO 16.** A letter was received from First Step Homes advising they are in the process of bringing together a set of proposals to make an outline planning application on land at Abson Road. The landowner being community minded would like to propose that local amenities such as a football pitch be included on adjacent land as part of any application. They would be willing to meet and discuss matters further. Clerk to reply thanking them for the information but confirm Parish Council policy is to protect the green belt.

Mr. Watson asked to have the A.L.C.A. newsletter in electronic form.

Mr. Beg reminded Councillors of the Community Plan Review meetings 23<sup>rd</sup> and 29<sup>th</sup> June 7 – 9pm.

There being no further business the Chairman declared the meeting closed.

Date of next Meeting 21<sup>st</sup> July 2010 meeting at the allotments at 6.45pm.