

MINUTES OF THE PARISH COUNCIL MEETING HELD 16TH MAY 2007 IN THE MEETING ROOM, VILLAGE HALL, ABSON ROAD, PUCKLECHURCH.

PRESENT. O.A Beg Chairman, P.J. Green, Mrs. M.C. Palmer, M.C. Smith, R. Symons, Mrs. S.E. Turley, L.J. Whittock.

The Chairman opened the meeting congratulating Mrs. Turley, Mr. Symons and Cllr. Sandra Grant on being elected at the Parish and District elections and saying he hoped the next four years would be productive.

NO 1. APOLOGIES FOR ABSENCE. D.A.E. Holder Vice Chairman, M.S. Watson.

NO 2. PUBLIC PARTICIPATION. None.

NO 3. LAW & ORDER. Clerk reported that Police Support Officer Ashley Roland had telephoned and asked to be made aware of any problems arising from the meeting.

Mrs. Turley said P.C. Skelton would be in the village on Friday.

Mr. Smith said an incident on the recreation field had been reported to P.C. Skelton, the boys and their parents have contacted and they have been told their names will be included on anti social behaviour list, they have also been spoken to at school.

NO 4. ARISINGS. Councillors were pleased to see the brambles being cut back in the grounds of the old Chapel and the area tidied.

Mrs. Palmer said she had spoken to S.G.C. Transport as she was concerned that cuts in bus services may be planned. S.G.C. advised they were awaiting a decision but indicated it was unlikely to affect Pucklechurch as any cuts would most likely be made to evening and week-end services.

Mr. Green said he had heard that the South Gloucestershire Bus Service had been taken over. Mrs. Palmer said it hadn't been taken over, they may have to sub contract but would have to keep the same staff.

Mrs. Palmer confirmed a meeting had been arranged with HMP Ashfield.

A letter from A.L.C.A. acknowledged receipt of half payment of membership indicating the matter will have to be taken to the next Executive meeting. Once the Executive Committee has discussed and agreed on any subsequent action Parish Council will be contacted.

Clerk advised a South Gloucestershire Officer had visited Coxgrove Hill reference the letter from Mr. Hill. S.G.C. is concerned that placing bollards around the triangle would increase parking problems. As Coxgrove Hill is a rural road they do not consider the problem warrants any action at the moment. S.G.C. will monitor the

situation and re-seed the verge if necessary. Mr. Hill has been advised of South Gloucestershire Council's decision.

Reference concern raised about a caravan in Cattybrook Rd. A letter from S.G.C. advises the use of a caravan for a purpose incidental to the enjoyment of the main dwelling house constitutes Permitted Development and therefore does not require planning permission. As no breach has occurred no further action will be taken.

The minutes of the meeting held 18th April 07 were agreed a true record and signed.

NO 5. MEMBERS MATTERS. Mrs. Palmer raised concern that the bright orange sleeves placed over cables outside White Hart House were inappropriate in the conservation area. After discussion it was agreed clerk would contact Western Power.

Mr. Green has had concern raised that there are no 30mpr reminders between Mangotsfield and Shortwood also the 30mpr signs on Shortwood Hill are not very visible as the hedge restricts vision. Moving the sign back 5/20mtr would make it more visible. Mr. Beg said reminders are only used on road with 40 and 50mpr limits. It was agreed clerk would write to S.G.C. to ask about the possibility of the signs on Shortwood Hill being moved back and the hedge cut.

Mr. Symons said that regarding the Waste Management sub committee he wondered if there were 'Terms of Reference' he could refer to. Mr. Beg said no, clerk confirmed minutes would be available before the next meetings. Mr. Symons said he hoped there could be some link/feed back through the community plan.

Mr. Smith asked if a copy of the notes of the meeting with Wessex Water had been sent to them. Clerk said no. Mr. Smith asked that they be given a copy for their records and also advised that on Sat. 12th May sewage was running down Feltham Rd. Clerk also to advise them about past problems at the top of Hawkridge Drive and the bottom of Oaktree Avenue.

Mrs. Turley asked if Parish Council would be represented at the Appeal 5th June against refusal of planning permission on Westerleigh Rd. Mrs Palmer and Mr Whittock confirmed they would be attending.

Mrs. Turley said that the work in the field next to the illegal development on Westerleigh Rd was agricultural but she wondered why they needed 5 sheds and a caravan.

Mr. Whittock has had concern raised that dogs are being allowed to roam around the Burial Ground and he wondered if a sign could be erected indicating 'Please keep dogs on a lead'. It was agreed clerk would investigate cost of sign.

Mr. Whittock advised the sign in the turning area at the top of Hillview Rd. needed re-erecting.

Concern was raised as to whether the bright blue the local shop has been painted is appropriate in the conservation area. It was agreed clerk would ask the Conservation

Planning Dept. if there are recommendations for colour of shop fronts in the conservation area.

Mr. Beg said to new Councillors that Pucklechurch was twinned with Pringy a similar village in France, annual exchange visits were arranged and that every 5 years the formal link with the Marie was re-affirmed. 2008 marked the 20th anniversary and it was tradition to exchange gifts.

NO 6. REPORTS. Mr. Smith confirmed the questionnaires for the Parish Plan would be delivered beginning of June and collected a few days later, hopefully all questionnaires will be returned by 12th July for analysis.

Clerk advised Mr. Skidmore had attended the Cory Liaison Meeting regarding the Shortwood landfill site. There were representatives from Cory, Ibstock Cattybrook, South Gloucestershire Council, Environment Agency and local residents. Cory presented an update on progress. S.G.C. confirmed the 20 pre-commencement conditions had been met, the site was visited frequently and to date there have been no complaints. The Environment Agency will become more involved once the site is open. The site should be opening early autumn and there will be a site manager who can be contacted should there are any problems. It was agreed the frequency of liaison meetings would be quarterly.

Mr. Beg confirmed the Revel Service at St. Thomas a Becket was 10th June at 6.30pm.

NO 7. PLANNING APPLICATIONS. The following planning applications were considered and observations made. PK07/1449/F erection of two storey side and single storey rear extension (re-submission of PK07/0769/F) 18 Hill View Rd. After discussion it was agreed Councillors had no objection in principle to the proposed extension but noted it was quite large.

PK07/1468/TCA works to fell 1no Macrocarpa tree situated within the Pucklechurch Conservation Area 11 Shortwood Rd. Mr. Beg declared an interest, the application referring to his property, and left the room. After discussion it was agreed there were no objections as according to the report the tree was in poor condition.

NO 8. TO ADOPT THE CODE OF CONDUCT. Councillors had all received a copy of the Model Code of Conduct and after discussion it was proposed by Mr. Smith that the Model Code of Conduct for Town & Parish Councils be accepted including paragraph 12.2. Seconded by Mrs. Palmer, all agreed.

Mr. Beg asked for a copy of The General Principles to be given to each Councillor for easy reference.

Clerk gave Councillors a copy of Register of Members' Interests for completion advising it must be returned to the Monitoring Officer at S.G.C. within 28 days.

NO 9. CORRESPONDENCE. A letter was received from S.G.C. advising that as part of their bid to become a Fairtrade zone they need to demonstrate that local work places and community organisations use Fairtrade product. They asked if Parish

Council is one such organisation and whether it would like to be included in any future publicity as an organisation promoting Fairtrade. It was agreed clerk should reply that although individual members support Fairtrade it is not appropriate to Parish Council.

NO 10. A letter was received from Avonside Insulation Supplies Ltd regarding Parish Councils letter advising that during National Spring Clean a lot of litter had been noticed coming through their fence onto Oatree Avenue. Avonside Insulation has inspected the fence line and noted that a lot of the litter was Asda carrier bags, crisps packets and chocolate biscuit wrappings mixed in with a part of one of their polythene Lafarge hoods. As a gesture of good will have had the fence line cleared but stress that the majority of the litter was not attributable to them. They said their unit being on the boundary of the housing estate seems to be a magnet for attracting litter from all over the estate and suggest a general letter to all occupants on the Trading Estate may be beneficial to raise the awareness of 'National Spring Clean' as their location places them at a disadvantage. It was agreed clerk would write thanking them for their goodwill gesture and confirm the Council will discuss the best way of communication with the new owners.

NO 11. A letter was received from Shortwood Village Committee conveying sincere thanks to Councillors for looking favourably on their request for picnic table to be sited in the recreation field at Shortwood.

Quotations for supply of two types of picnic table and benches were read. Glasdon UK Ltd to supply 1 Enviropol Picnic Table, made from recycled material £406.78. + VAT plus ground fixing kit £30.56. + VAT. Bendry Brothers Ltd to supply 1 round table top 1330mm with four seats attached manufactured from treated soft wood £200.00. + V.A.T. plus supply of pegs to fix to ground and bolt through table legs 80p. each + VAT. At this point Mr. Green being a resident of Shortwood declared an interest and took no part in the discussions. It was agreed that Shortwood Village Committee should be consulted and allowed to make the decision.

NO 12. An invitation was received to the S.G.C. Joint Link Group/Agenda 21 meeting on the 14th June at the Greenfield Centre. Mr. Whittock agreed to attend this meeting.

NO 13. An invitation was received to attend S.G.C. Museums & Galleries open day at Oldwood Pit, Rangeworthy 20th May 11am – 5pm.

NO 14. An invitation was received to attend the European & International Forum Open Event 5th June 6 – 8.30pm at Bradley Stoke Leisure Centre.

NO 15. An email from Rob Grieve S.G.C. confirmed the issue of speeding vehicles had already been raised by Cllr. Grant and that following a site visit he had arranged for an additional 30mph terminal sign to be installed at the beginning of Parkfield Rank. He was sure he had noticed a 'children playing' sign at the far end near the playground but would look next time he was in the area to see if further signage could be considered.

NO 16. A letter was read from the Environment Agency regarding proposed sewer improvements in Feltham Rd. and confirming they liaise regularly with Wessex Water to agree and prioritise sewerage improvements. Whilst in principle everything has been agreed with Wessex Water there were some points in Councils letter that needed to be discussed in more detail.

NO 17. A letter from S.G.C. confirmed the offending brambles growing in the lane near Hawkrigde Drive would be attended to.

NO 18. An invitation was received to S.G.C. Cultural Conference 12th June at Filton College.

NO 19. A letter from S.G.C. advised they wished to recruit members of Parish and Town Councils to sit as members on the Standards Committee. Terms of reference and an application form may be obtained from Council Offices, Castle St., Thornbury.

NO 20. A letter was read from S.G.C. confirming the Parish Charter is reviewed annually also a Working Group has been established which relies on the participation of volunteers from Parish and Town Councils to monitor the implementation of the Charter. They are seeking a volunteer to be a member of the group, application forms to be returned by 8th June 07.

NO 21. A letter from A.L.C.A. advised dates and venue for Councillors Seminars. Mr. Symons to attend the seminar Sat. 30th June at Peasedown St. John, Bath.

NO 22. FINANCE. A copy of the prepared Budget Review was given to Councillors so that they were aware of commitments/liabilities.

Clerk confirmed S.G.C. had sent the cheque to pay the cost of the broadband connection funded for two years.

Reference railings for recreation field clerk confirmed the grant agreement signed by Mr. Beg, Mr. Holder and herself had been returned to Cory Environmental for signing by their Trustees. Quotations for this work were first obtained in August 06, there has been an increase in the cost of the supply of the railings and a further increase is imminent. The cost of replacing the post and rail fence with galvanised Bow Top fencing is now £4565.00. an increase of £706.00. and with galvanised powder coated Bow Top fencing £5478.00. an increase of £842.00. After discussion Councillors agreed to accept the increased cost.

The following cheque were agreed for payment and signed. Instant Landscapes £779.26. grass cutting. C.P.R.E. £27.00. membership. A.P.Olive Electrical £88.87. repair of light for millennium stone. Play Safety Ltd. £356.03. RoSPA report. P.C.A. £33.00. use of meeting room for 3 sessions. Allianz Cornhill Plc £1075.31. insurance. Mrs. A. Sharpe £115.50. Mrs. D. Bailey £333.82. being salary £294.00. plus £30.00. tel plus £9.82 stamps. A.L.C.A. £25.00. seminar.

There being no further business the Chairman declared the meeting closed.

Date for next meeting. 20th June 07 at 7.30pm.

