

**MINUTES OF THE PARISH COUNCIL MEETING HELD 17<sup>TH</sup> AUGUST 2005 IN THE MEETING ROOM, COMMUNITY CENTRE, ABSON RD., PUCKLECHURCH.**

**PRESENT.** L.J. Whittock Vice Chairman, Mrs. J.E. Crispin, P.J. Green, R.C. Lee, Mrs. M.C. Palmer, W.K. Skidmore.

Cllr. Sandra Grant.

Mr. Whittock chaired the meeting in the absence of Mr. Beg. Councillors were asked to stand for 1 minute's silence in memory of Mr. Todd the landlord of The Star Inn.

**NO1. APOLOGIES FOR ABSENCE.** O.A. Beg Chairman, D.A.E. Holder, K.W. Whatley (due to illness).

**NO 2. PARISH PLAN.** Mr. Whittock introduced Mr. Richard Snelling the Rural Officer for Community Action. Mr. Snelling said that producing a Parish Plan would help establish a framework for the future and was being supported until 2006 by The Government Office S.W. Grants were available from Community Action although limited at the moment. It is necessary to involve the community as questionnaires need to be distributed and completed so that areas of concern can be identified. The first thing is to organise a Public Meeting so that a steering group consisting of a cross section of the community and some Parish Councillors can be formed. The plan can take up to 15months to produce and Mr. Snelling brought several completed plans for Councillors to look at. Mrs. Palmer proposed Councillors go ahead and apply for funding. All agreed.

**NO 3. PUBLIC PARTICIPATION.** None.

**NO 4. LAW & ORDER.** Two Community Support Officers were at the meeting Mr. Whittock asked them if would explain their duties. Their role is one of support they walk/cycle during their shift and deal with low level nuisance behaviour, they do not arrest on suspicion. They are getting to know the young people in our village and build up trust. Councillors mentioned nuisance caused by mini motorbikes, they said they like to send a letter home and would normally give two warnings before seizing a bike but most say sorry. Councillors asked how they could be contacted, they left cards with their contact details and confirmed they checked the log daily. Councillors agreed they were doing a very worthwhile job. Mr. Whittock thanked them for attending the meeting.

**NO 5. ARISINGS & TO AGREE AND SIGN MINUTES.** The minutes of the meeting held 20<sup>th</sup> July 2005 were agreed a true record and signed.

**NO 6. MEMBERS MATTERS.** Mr. Skidmore expressed concern that no planning application has been received for the encampment on Shortwood Rd. It was agreed clerk would write to S.G.C. expressing concern and asking that enforcement action be taken if they are not putting in an application.

Mrs. Palmer had a letter addressed to Steve Webb M.P. from the Office of the Deputy Prime Minister regarding services provided to gypsy sites. The letter (to be circulated) confirmed that most works were permitted development.

Mr. Whittock said the street light on the path to the Homefield Centre was not working and the light outside Ash Lodge on Shortwood Rd. was hidden by trees. The red paint denoting the 30mph speed limit on Abson Road and the school signs painted on the carriageway in Castle Road are deteriorating. Clerk to contact S.G.C.

Mrs. Palmer asked about the health of Keith Whatley. Mr. Whittock said the stroke had left him in a poor condition. Clerk to write on behalf of Councillors.

**NO 7. REPORTS.** Mrs. Crispin reported that the Youth Meeting had been cancelled as the police were unable to attend.

Mrs. Crispin advised the next A.L.C.A. meeting would be discussing Parish Plans and said there was concern as some Parish Councils were not renewed their membership.

Mrs. Crispin asked that clerk write and advise the Community Association that Mr. Whittock has replaced her as Parish Council Representative.

Mr. Skidmore had attended the Waste Management Meeting and reported a project being undertaken to encourage people to use terry nappies rather than disposable one. S.G.C. hope to introduce small bags for the recycling of dry cell batteries and may provide green bags instead of a box for the recycling of glass, tins and paper.

Mr. Whittock said the allotments were looking good.

Mr. Whittock said the football club had asked if a path could be created between the gate into the recreation field and the dressing rooms. Clerk to obtain quotation.

Clerk had report and estimate for the improvement of the football pitches on the recreation field from A. Bailey & Sons. They recommend the following:  
Autumn 05 - Supply and apply fertiliser, 3-12-12 at 500kgs per ha. £787.00. plus V.A.T.

Spring 2006 - Suggest the use of heavy duty spike to allow air to percolate into soil and promote grass root growth, and apply a general weedkiller to keep the grass in good order and kill off any remaining weeds.

To supply and apply Spring fertilizer, £775.00. plus VAT.

To carry out heavy duty spiking of surface, in two directions. £320.00. plus VAT.

To supply chemical and apply general weedkiller. £155.00. plus VAT.

After discussion it was agreed clerk would ask Mr. Grainger and the Football Club to look at the recommendations. Councillors did not feel they could fund the whole of the cost of the works.

**NO 8. PLANNING APPLICATIONS.** PK05/2212/F erection of rear conservatory, 57 Birch Drive, Pucklechurch. No objections.

PK05/2226/F erection of single storey front and rear extensions to form additional living accommodation. Installation of 2no. rear dormer windows. Alterations to existing front dormer window, 19 Parkfield Rank, Pucklechurch. No objections.

PK05/2329/F installation of 2no. front and 2no rear dormer windows to facilitate first floor extension. Extension to front porch. 90 Parkfield Road, Pucklechurch. Councillors were concerned about the size of this application and the visual impact on the surrounding area.

PK05/2335/F erection of rear conservatory and detached single garage. 14 Dyrham View, Pucklechurch. No. objections.

PK05/2381/F change of use of agricultural land to domestic garden. (Resubmission of PK04/2160/F). Land adjacent to Jasmine Cottage, Feltham Road. Councillors object to application as it is encroachment in the green belt.

**NO 9. CORRESPONDENCE.** A letter was received from S.G.C. regarding the refuse and recycling services provided to the illegal encampment on Shortwood Rd. advising they have a legal duty to provide regular collections of domestic waste as were they to withhold this service they would be acting in a way detrimental to the health of the residents concerned and possibly others as well.

**NO 10.** A letter from S.G.C. confirmed they would inspect the road surface and carry out any remedial works necessary at the junction of Parkfield Road/Coxgrove Hill.

**NO 11.** A letter from S.G.C. confirmed they would carry out clearance works in Back Lane as requested.

**NO 12.** A letter from The Boundary Committee for England regarding the Local Government Act 1992 Review of Electoral Arrangements confirmed Councillors views have been noted and would be taken into account.

**NO 13.** A letter was received from S.G.C. seeking assistance regarding the parking of Large Vehicles. Clerk to reply 1. That at the moment large vehicles park in Becket Court & St. Aldams Drive. 2. There are no spaces available for parking of large vehicles. 3. Councillors are concerned about the parking in Becket Court & St. Aldams Drive as the area is residential and would suggest that perhaps provision could be provided within the Trading Estate.

**NO 14.** A letter was received from the NHS Bristol Health Services Plan asking to hear Councillors views on developing health services for people in Kingswood and District. Clerk to reply and enclose a copy of letter sent to South Gloucestershire NHS PCT.

**NO 15.** A letter was received from the Sector Assistant Sergeant at Staple Hill Police Station asking for help with funding of the purchase of bicycles for Community Support Officers. After discussion Mrs. Crispin proposed a grant of £200.00. all agreed.

**NO 16.** A letter received from Fromeside Youth Centre confirmed they hoped to have secured funding to enable them to provide a Play Ranger as set out in their policy.

**NO 17. FINANCE.** The following cheques were agreed and signed for payment. Queensbury Shelters Ltd. £4467.36. supply and installation of bus shelter Goldfinch Way. S.G.C. £49.64. cleansing of dog bin St. Aldams Drive. S.G.C. £18.50. supply of map for Pucklechurch web site. Town & Country Service £619.81. extending the Jardin du Pringy and skip changeover in Burial Ground. A.L.C.A. £5.25. postage for supply of 'Pointers to Good Practice' for Councillors. Mrs. A. Sharpe £110.00. D. Bailey £343.08. being salary £280.00. + tele £30.00. + stamps £8.40. + box of envelopes £24.68. Avon & Somerset Constabulary £200.00. grant.

There being no further business Mr. Whittock declared the meeting closed.

Date for Next Meeting. 21<sup>st</sup> September at 7pm.