

**MINUTES OF THE ANNUAL ASSEMBLY OF THE PARISH COUNCIL
HELD 17TH MAY 2006 IN THE MEETING ROOM, COMMUNITY CENTRE,
ABSON ROAD, PUCKLECHURCH.**

PRESENT. O.A.Beg, L.J. Whittock, Mrs. J.E. Crispin, P.J. Green, D.A.E. Holder, R.C. Lee, Mrs. M.C. Palmer, M.C. Smith.

NO 1. APOLOGIES FOR ABSENCE. W.K. Skidmore. Cllr. Sandra Grant.

NO 2. TO ELECT A CHAIRMAN. Mr. Beg asked for nominations for chairman. Mr. Whittock proposed Mr. Beg be re-elected, seconded by Mrs. Palmer. There were no other nominations for chairman. Voting for Mr. Beg unanimous.

Mr. Beg was elected Chairman for the ensuing year.

Mr. Beg thanked Councillors for their support saying he enjoyed working with them.

Mr. Beg welcomed Martin Smith to his first meeting as a Councillor.

NO 3. TO SIGN DECLARATION OF OFFICE. Mr. Beg signed the Chairman's Acceptance of Office.

Mr. Smith signed the Declaration of Acceptance of Office of Parish Councillor.

NO 4. TO ELECT A VICE CHAIRMAN. Mr. Beg proposed Mr. Whittock be re-elected, seconded by Mrs. Palmer. There were no other nominations for Vice Chairman. Voting for Mr. Whittock unanimous.

Mr. Whittock was elected Vice Chairman for the ensuing year.

NO 5. SUB COMMITTEES. Members agreed as follows:

Open Spaces.	Mr. Whittock, Mr. Lee, Mr. Skidmore.
Boyd Link.	Mr. Whittock, Mr. Green, Mr. Smith.
Twinning.	Mr. Beg.
A.L.C.A.	Mrs. Crispin, Mr. Whittock.
Biodiversity.	
Waste Management.	Mr. Skidmore.
S.G. Heritage.	Mr. Holder.
Community Association.	Mr. Whittock.
Finance.	Mr. Holder.
Planning Preview.	Mrs. Palmer, Mr. Lee.
Parish Charter Group.	Mr. Holder.
Cycle Group.	Mr. Whittock, Mr. Holder.

NO 6. TO INSPECT DEEDS IN CUSTODY OF THE COUNCIL. The Assets Register was inspected as all deeds are stored with the Solicitor at Chipping Sodbury.

NO 7. PUBLIC PARTICIPATION. None.

NO 8. ARISINGS. Mr. Beg said the Jardin du Pringy has been weeded and tidied and Mr. Cleveley asked if the Parish Council could provide bark chippings to help suppress the weed. Mr. Lee said that he would have a large amount of chippings available soon and Mr. Cleveley was welcome to take as much as he needed.

Parish Plan - Mr. Smith advised a meeting was being arranged for the 26th May the people that had registered an interested in joining the Steering Group. A public meeting is to be arranged and the date announced in the next issue of Pucklechurch News.

The minutes of the meeting held 19th April 06 were agreed a true record and signed.

NO 9. MEMBERS MATTERS. Mr. Whittock reported a road name sign missing from outside 14 Hawkridge Drive.

Mr. Whittock express concern that broken plastic chairs and other items were still being left in the Burial Ground skip by residents.

Mr. Green said he had been contacted by a resident in Shortwood concerned that the long grass on the verge at the junction of Shortwood Hill/ Link Road was interfering with visibility. Clerk to contact S.G.C. Highways department.

Mr. Green also had concern raised that the rubble outside 47 Shortwood Hill was obstructing the pavement.

Mrs. Palmer asked if Councillors would support asking S.G.C. to cut back the overhanging hedge on Feltham Rd. to improve safety for pedestrians. All agreed.

NO 10. REPORTS. Mr. Holder reported some graffiti on the equipment in the skate park. He offered to try to remove it but thought a graffiti artist was needed to paint it out.

Mr. Holder expressed concerned about the density of the trees in the woodland and suggested someone should be contacted for advice.

Clerk to include agenda item to discuss organising a competition to identify a graffiti artist.

Mrs. Crispin said she had been late returning from work and had been unable to attend the A.L.C.A. meeting.

Mr. Beg confirmed that at the Twinning A.G.M. Leslie Broom was re-elected as chairman and a visit was planned for October.

NO 11. TO DISCUSS ALLOTMENT RENTS. After consulting the allotment survey report from S.G.C. Mrs. Palmer proposed the rent should remain the same - £5.00. per annum. All agreed. Item to be included on agenda for A.G.M. next year.

NO 12. TO AGREE BUDGET FOR PUCKLECHURCH NEWS. Mr. Smith explained that the present budget allows for colour on 6 pages, the team however

would like to include colour on every page as it creates more impact. After discussion Councillors agreed a budget of £800.00. Clerk to write to the editors and express gratitude and appreciation.

NO 13. CLEAN NEIGHBOURHOOD & ENVIRONMENT ACT 2005.

Information from Defra advised the new act allows Parish Councils to issue fixed penalty notices for litter, graffiti and flyposting offences. The act also includes a new system for controlling dogs 'Dog Control Orders'.

A letter from S.G.C. advised they were considering introducing Dog Control Zones which would allow them to exclude dogs from designated areas or require them to be kept on leads. They could include facilities owned or managed by the Parish Council and the Dog Warden service could provide a patrol service at a charge to be negotiated. After discussion it was decided it was not necessary to introduce 'Dog Control Zones' as our residents act responsibly and clean up after their dogs.

NO 14. PLANNING APPLICATIONS. The following applications were considered and observations made. PK06/1239/PND prior notification of intention to demolish redundant building. Unit 13b Pucklechurch Trading Estate. No objections.

PK06/1378/F replacement of existing flat roofs to pitched roofs to side and rear elevations, 67 Birch Drive, Pucklechurch. No objections.

NO 15. CORRESPONDENCE. An invitation was received to an Action for Rural Communities Annual Conference at BAWA Club 27th June 9.15. – 3.30pm. Mr Whittock agreed to attend.

NO 16. A quotation was received from Wizzard Landscapes to take down old fencing and replace with new at land rear of Pucklechurch Sports & Social Club. To use heavy duty chain link 900mm high £267.00. To use medium duty chain link 900mm high £242.00. After discussion Councillors agreed to accept quotation to replace fence using heavy duty chain link.

NO 17. A letter was received from S.G.C. regarding the possibility of a Dedicated Solicitor for Parish Councillors. Letter confirmed the majority of Parish Councils did not see a need for a dedicated solicitor therefore the matter will not be pursued.

NO 18. A letter from Pucklechurch Revel Committee thanked the Parish Council for their very generous support. They were also very pleased to be given permission to hold the Pram Race on the recreation field and agreed that if they did use the recreation field for parking for a car boot sale they would ensure the area was roped off and supervised.

NO 19. A letter from S.G.C. confirmed they have received the Parish Councils comments on the Draft Strategic Green Belt Assessment consultation.

NO 20. An invitation was received from S.G.C. to attend a Climate Change Consultation seminar on the 9th June. Mr. Holder agreed to check his diary as he would like to attend.

NO 21. An invitation was received from C.P.R.E. to attend a Garden Party at Tockington Manor on the 9th July.

NO 22. Councillors were invited to the Revel Service on the 18th June, 6.30pm at St. Thomas A Becket Church.

NO 23. A letter was received from S.G.C. advising that the Public Rights of Way team currently had finance available to improve surfaced routes to school. They would like to know if there are any routes within the parish that would benefit from the programme. After discussion it was agreed to suggest the introduction of a hard surface along Feltham Road, although this is not a Public Right of Way, it would improve safety and benefit parents and children walking to Pucklechurch School.

NO 24. A letter was read from S.G.C. advising they have received an application for an order to be made for road closures on the 16th & 17th June for the Revel procession and Beer Festival.

NO 25. FINANCE. The following cheques were agreed for payment and signed. Allianz Cornhill Ins. Plc. £1015.73. clerk explained there may be extra premium due for the new bus shelter on Goldfinch Way. Play Safety Ltd. £352.50. RoSPA Report. C.P.R.E. £26.00. membership. Instant Landscapes £962.32. Grass Cutting. Anna Sharpe £115.50. D. Bailey £334.75. being salary £294.00. plus tele. £30.00. plus stamps £7.18. plus litter pickers £3.57. Community Action £15.00. seminar.

There being no further business the Chairman declared the meeting closed.

Date for next meeting 21st June 2006.