

MINUTES OF THE ANNUAL ASSEMBLY OF THE PARISH COUNCIL HELD 21ST MAY 2008 IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. O.A. Beg Chairman, D.A.E. Holder Vice Chairman, P.J. Green, Mrs. M.C. Palmer, R. Symons, M.C. Smith, M.S. Watson, L.J. Whittock.

Mr. Beg opened the meeting with a welcome.

NO 1. APOLOGIES FOR ABSENCE. Cllr. S. Turley, Cllr. S. Grant.

NO 2. TO ELECT A CHAIRMAN. Clerk asked for nominations for Chairperson. Mr. Green nominated Mr. Beg, seconded by Mr. Whittock. There were no other nominations for Chairperson. Voting for Mr Beg was unanimous.

Mr. Beg was elected Chairman for the ensuing year.

Mr. Beg thanked Councillors for their vote of support saying last year had been busy and exciting and he looked forward to working with them.

Mr Beg signed the Chairman's Acceptance of Office.

Mr. Beg asked for nominations for Vice Chair. Mrs Palmer proposed Mr. Holder, seconded by Mr. Beg. There were no other nominations for Vice Chair. Voting for Mr. Holder was unanimous.

NO 3. SUB COMMITTEES. Members agreed as follows:

Open Spaces.	Mr. Whittock, Mrs. Turley.
Boyd Link Group.	Mr. Whittock, Mr. Green.
Twinning.	Mr. Beg.
Biodiversity.	Mr. Whittock.
A.L.C.A.	Mr. Smith, Mr. Symons.
Waste Management.	Mr. Green, Mr. Symons.
S.G. Heritage.	Mr. Holder.
Community Association.	Mr. Whittock.
Finance.	Mr. Holder, Mr. Symons.
Planning.	Mrs. Palmer.
Parish Charter Group.	Mr. Holder, Mr. Watson.
Joint Cycle Group.	Mr. Whittock, Mrs. Turley.
Public Transport.	Mr. Smith.
Safer Stronger Community Group.	Mrs. Turley, Mr. Watson.

NO 4. TO INSPECT DEEDS IN CUSTODY OF THE COUNCIL. The Assets Register was inspected as all deeds are stored with the Solicitor at Chipping Sodbury.

NO 5. PUBLIC PARTICIPATION. None.

NO 6. LAW & ORDER. P.C. Skelton & Debbie Evans attended; Mr. Beg asked P.C. Skelton if there were any issues he would like to discuss. P.C. Skelton advised there was a problem again with hard ball games being played on the play area at Eagle Crescent. He has received calls from residents but he has a large area and has to prioritise. He can deal with anti social behaviour but believes we should get together to try to solve the problems caused by young people climbing trees, playing football, cricket and recently golf.

P.C. Skelton introduced Debbie Evans, Debbie said she carried out administration for PCSO's and did follow up calls for neighbourhood policing at Staple Hill.

Mr. Beg thanked P.C. Skelton and Debbie Evans for attending the meeting.

NO7. ARISINGS. Mr. Whittock said horses were still riding along the raised pavement on Shortwood Rd.

Mr. Watson said some of the grass verges on the Estate had not been cut and the hedge on Oaktree Ave/Back Lane needed cutting.

It was suggested Councillors could consider leaving the grass uncut on Eagle Crescent play area to discourage the playing of hard ball games.

Reference litter problems Mr. Holder said he would put something in the next edition of Pucklechurch News. Mr. Smith confirmed he had told the local Environment Group that the Parish Council would be more pro active.

Mr. Whittock confirmed he could attend the meeting at the BAWA Club.

The minutes were agreed a true record and signed.

NO 8. MEMBERS MATTERS. Mr. Whittock raised concern about the state of the bus shelters on Shortwood Rd. After discussion it was proposed by Mr. Holder and seconded by Mr. Whittock that the polycarbonate panels be replaced. Clerk to obtain quotation.

Mr. Whittock said he had taken down the notice in the Burial Ground as it needed replacing. The litter bin on the play area at Parkfield Rank has been damaged but is still useable.

Mr. Smith said Revel had organised a 'New Comers' B-B-Q approximately 50 people plus some from organisations had attended. The event was a great success and may become an annual event.

Mr. Smith suggested Councillors may like to consider putting together a standard information pack for new residents. It was agreed to discuss at the July meeting.

Mr. Smith asked if speed limits in the village could be discussed as a future agenda item.

Mr. Symons said the Community Association has had a difficult year and is reliant on local people carrying out repairs. In order to secure the future role of the hall C.A. want to invite the community to help/put forward ideas to transform the building taking advantage of new green technology. Formal plans will be prepared and a major grant application applied for.

Mr. Green was concerned to see that the telephone box in Shortwood has been changed to accept cards only. Clerk to write expressing concern and question the reason for the change.

Mr. Watson advised SGC has erected the bollards to prevent parking on the wide pavement opposite the millennium stone.

Reference the illegal extension to property in Partridge Rd the resident is to apply for planning consent.

The grass verge on Shortwood Rd beside HMP & YOI Ashfield is being eroded. Clerk to ask for it to be re-instated.

NO 9. REPORTS. Mr. Holder attended the South Gloucestershire L.A.A. meeting the need/advantages of meeting targets was discussed.

Reference the Local Core Strategy Issues & Options Consultation. Councillors met to discuss and reply to the document with particular interest for Pucklechurch and Shortwood.

Mr. Smith reported on the Community Plan advising 100% data was entered and 90% analysed, the questionnaires indicate 94% of residents are happy living in the area.

It was agreed Councillors would have an evening meeting in Aug/Sept to discuss the introduction of an information pack for new residents.

Mr. Watson advised the Safer Stronger Community Group meeting was held at Staple Hill, the Inspector is acutely aware that all groups in his area are up and running except Boyd Valley. It was agreed the concept of rotating meetings would not work, therefore all parishes will be contacted to facilitate network between communities. The public will identify 3 objectives at each meeting, the outcome of which will be fed back to the next meeting; the first meeting is in Pucklechurch on 1st July.

The S.G.C. Planning meeting at Emerson's Green Village Hall had been overcrowded and chaotic due to the number of people turning up uninvited.

Regarding the proposed development on Oaktree Avenue at the public meeting the Parish Council received 40 responses these have been recorded and analysed and will be sent to S.G.C. Enabling Team when we have received their table of results.

Twinning - Mr. Beg said the 20th anniversary celebration had been enjoyable with the meal and the re-signing of the Charter taking place at Cleve Rugby Club.

NO 10. PLANNING APPLICATIONS ON LINE. It was agreed that S.G.C. target of turning planning around within 3 weeks was dependant on Parish Council having the right I.T. equipment. S.G.C. advised electronic submission is on the increase and in the future, except for large developments, there will be no funding for paper copies.

NO 11. PLANNING APPLICATIONS FOR CONSIDERATION. PK08/1264/F Erection of 1 detached dwelling with associated works. 5 Castle Rd., Pucklechurch. No objections.

PK08/1299/F erection of front porch, 48 Homefield Rd., Pucklechurch. No objections.

PK08/1354/ADV display of 1 no. externally illuminated shop sign. Pucklechurch local Store, Westerleigh Rd. Pucklechurch. No objections.

NO 12. CORRESPONDENCE. A copy of Guide to Enforcement Services was received from S.G.C. Clerk to circulate.

NO 13. An email from S.G.C. outlined their Parking Services Role and Responsibility.

NO 14. An invitation was received from St. Thomas a Becket Church to attend the Revel Service on 15th June at 6.30pm.

NO 15. A letter was received from the Environment Agency confirming they were satisfied that the work carried out by Wessex Water in Feltham Road was an improvement and now complies with Agency guidance.

NO 16. A letter was received from the resident regarding the trees that have been felled, she is also concerned about the damage to trees around the estate by children and wonders if any funds are available for replanting. Clerk to reply that the trees felled were in line with recommendations in the tree report and that unfortunately due to the cost of the survey/report and the carrying out of the recommendations we are unable to fund replanting.

NO 17. Mr. Smith said the Revel Committee would like permission to place posters on the bus shelters in the centre of the village and on Oaktree Avenue to advertise Revel activities. All agreed.

NO 18. A Fly Tipping Strategy consultation document was received from S.G.C. Clerk to circulate.

NO 19. FINANCE. Budget for Pucklechurch News. After consultation with the Editors of the magazine it was agreed to support their suggested budget of £900.00.

A.L.C.A. Membership. After discussion it was agreed to re-join this year and make better use of their expertise. Mr. Watson and Mr. Symons agreed to represent Parish Council at their meetings.

The following cheques were agreed for payment and signed. Yate Town Council £10.00. contribution towards leaving gift for Clerk. D.W. Parsons £56.40. supply new post and re-erect dog bin on recreation field. Glasdon U.K. Ltd £363.21. supply new litter bin and dog bin for Shortwood Play Area. Wicksteed Leisure Ltd £47.35. supply new fixing bolts and nuts for play equipment on recreation field. Play Safety Ltd. £356.03. survey and report on play equipment in Parish. Town & County Services £133.95. skip change over in Burial Ground. Allianz Insurance Plc £1124.78. Clerk advised there would be another small cost for cover for the new bus shelter Kestrel Drive/Merlin Ridge. C.P.R.E. £28.00. membership. Mrs. A. Sharpe £125.00. Mrs. D. Bailey £384.52. being salary £310.66. tel. £30.00. stamps £3.96. Litter Pickers £39.90. B.T. Payments Services £77.51. internet/email connection (funded by S.G.C). Instant Landscapes £1386.66. grass cutting. Community Action £7.50. seminar. A.L.C.A. £585. 24. membership.

There being no further business the Chairman declared the meeting closed.

Date for next meeting. 18th June at 7.30pm.